

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
Start Time	Finish Time		
02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Conserv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for a two-year contract for agency: TN Department of Environment & Conservation.

Specifications and terms & conditions are attached.

Contact: Shane Gibson at 615-253-4762 and Shane.Gibson@tn.gov.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to
<https://www.tn.gov/generalservices/article/invitations-to-bid-itb>.

Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link:
https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST (Maintain supplier information)

Central Procurement Office Website:
<http://www.tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Comments

- There will be a MANDATORY pre bid meeting for this solicitation at the date/time/location specified within the "Pre Bid Memo" attachment. Please contact Shane.Gibson@tn.gov for more information.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	2
Event Round	Version		
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Event Name			
WTRBA Mowing Services			
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Event Currency: US Dollar
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Question	UOM	Best	Worst	Response
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General Questions

Question	UOM	Best	Worst	Response
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I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.

Bids Over \$25,000.01 Requiring a Contractor's License

Bidder shall enter the following information:

List your Company's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Bidder shall enter the following information regarding the subcontractor, if applicable:

List the Subcontractor's Tennessee State Contractor License Number

List the License Classification(s) Applicable to Bid

List the License Expiration Date

Required: Yes Mandatory Response:No

Event Details (cont.)

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32701-0000010930	Sell	RFx	3
Event Round	Version		
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Event Name	WTRBA Mowing Services		
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02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms: **Tennessee Contractor License Information (Bids Over \$25,000.01 Requiring a Contractor's License)**
In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A. Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the bid.

Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Service Experience, Time in Business - Contracts**
A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.
Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Event Details (cont.)

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Event Round	Version		
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Event Name			
WTRBA Mowing Services			
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02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

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Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Please list the following for all licenses and permits required by federal and state law.

List the Type of License
List the Name on the License
List the License Number
List the Expiration Date

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Licenses (Listings):

A bidder must have all licenses and permits required by federal, state and local laws for performance of this contract. List the date and description of each in the space provided below.

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Event Details (cont.)

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Event Round	Version		
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Event Name	WTRBA Mowing Services		
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02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

No

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

Required: Yes Mandatory ResponseYes

Event Details (cont.)

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Event Round	Version		
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Event Name			
WTRBA Mowing Services			
Start Time		Finish Time	
02/21/2019 10:24:00 CST		03/21/2019 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Conserv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
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Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.

Event Details (cont.)

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Event Round	Version		
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Event Name			
WTRBA Mowing Services			
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02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
Start Time	Finish Time		
02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000176356 **Line Qty:** 2000.0 **UOM:** Hour **Bid Qty:** 2000
Required: Yes **Reserve Price:** No

Description: Mowing Service, Commercial Tractor with Rotary Cutter and Operator, Hourly

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Line: 2 **Item ID:** 1000176357 **Line Qty:** 216.00 **UOM:** Each **Bid Qty:** 216
Required: Yes **Reserve Price:** No

Description: Mowing Service, Site to Site Mobilization

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes **Mandatory Response:** No

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

0

0

Required: No **Mandatory Response:** No

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

Event Details (cont.)

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Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
Start Time	Finish Time		
02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 3 **Item ID:** 1000176358 **Line Qty:** 200.00 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 200

Description: Mowing Service, Site Coordination, Hourly

Question	UOM	Best	Worst	Response
What is the unit price of this item?				

Required: Yes Mandatory Response: No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
Start Time	Finish Time		
02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	11
Event Round	Version		
1	1		
Event Name	WTRBA Mowing Services		
Start Time	Finish Time		
02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000176356 **Line Qty:** 2000 **UOM:** Hour
Description: Mowing Service, Commercial Tractor with Rotary Cutter and Operator, Hourly

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 2000
Due Date: 03/11/2019
Freight Terms:
Ship Via: Best Option Available

Ship To: WTRBA
3628 EAST END ROAD
HUMBOLDT TN 38343
United States

Line: 2 **Item ID:** 1000176357 **Line Qty:** 216 **UOM:** Each
Description: Mowing Service, Site to Site Mobilization

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 216
Due Date: 03/11/2019
Freight Terms:
Ship Via: Best Option Available

Ship To: WTRBA
3628 EAST END ROAD
HUMBOLDT TN 38343
United States

Line: 3 **Item ID:** 1000176358 **Line Qty:** 200 **UOM:** Hour
Description: Mowing Service, Site Coordination, Hourly

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	12
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
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02/21/2019 10:24:00 CST	03/21/2019 14:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:		
Mfg Item ID:		
Item Length:	0	Item Height: 0
Item Width:	0	Dimension UOM:
Item Volume:	0	Volume UOM:
Item Weight:	0	Weight UOM:
Item Size:		Item Color:

Shipping Information

Schedule:	1	Ship To:	WTRBA
Quantity:	200		3628 EAST END ROAD
Due Date:	03/11/2019		HUMBOLDT TN 38343
Freight Terms:			United States
Ship Via:	Best Option Available		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000010930	Sell	RFx	13
Event Round	Version		
1	1		
Event Name			
WTRBA Mowing Services			
Start Time		Finish Time	
02/21/2019 10:24:00 CST		03/21/2019 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Environment & Consv
Call for Shipping Information
United States

Contact: Shane Gibson
Phone: 615/532-4762
Email: Shane.Gibson@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016